

DELAMAN Business Meeting
CIESAS, Mexico City
9.30am, 9 November 2007

MINUTES
(Gary Holton, University of Alaska)

Present:

Linda Barwick (presiding), Gary Holton (minutes), Heidi Johnson, Jose Antonio Flores Farfan, Elizabeth Manrique, Barbara Need, Mary Linn, Lisa Conathan, J.D. Ross Leahy, Carolyn O'Meara, Paul Trilsbeek, Alexander Nakhimovsky, Ricardo Pérez Montfort, David Nathan, Joan Maling.

1. Apologies

Helen Aristar-Dry (LinguistList) and Patrick McConvell (AIATSIS) send their apologies for not being present.

2. Matters arising from 2006 meeting

Jeff Good was going to be raising some issues with LSA Technical Committee. A resolution was drafted and accepted concerning definition of an archive. Heidi Johnson will check that the resolution is posted on DELAMAN website.

3. Election of new members

3.1 Elizabeth Manrique, Buenos Aires Language Archive (tentative name) (the name "Centro de Documentation Digital Linguistic y Anthropologia (CDDLA)" was denied by the home institution; new name will be chosen soon)

3.2 Member to be decided, IIAP Archive (Peru)

Linda moved that Buenos Aires and IIAP Archives be adopted as new members
Heidi seconded
motion carried unanimously

4. President's Report (Linda Barwick)

The main activity on the listserv this year has centered on organization of 2007 meeting (committee: Jose Antonio Flores Farfan, Heidi Johnson, David Nathan, Linda Barwick). There were also several applications for membership. New individual members include Alexander Nakhimovsky. New institutional members include Language Archives of University of Chicago; Oklahoma Native Language Archive; and Tibetan Endangered Music Project. Linda is on program committee for IASA 2008, the conference host of the 2008 DELAMAN meeting in Sydney (to be discussed later).

5. Website Manager's Report (Heidi Johnson)

No requests for major changes to site have been received. Heidi asked that presenters send their presentations/papers to Heidi to be posted on the site. David Nathan mentioned the possibility of converting the current static website to a wiki. Heidi

Johnson will pursue wiki with LinguistList, current host of delaman.org. Linda raised the issue of translation of the website into Spanish and perhaps other languages. Jose Antonio Farfan suggested multiple languages, including small languages. A wiki may facilitate multi-lingual approach.

6. Other Reports

none

7. Constitution Review

(see forward planning below)

8. Arrangements and topics for 2008 meeting (Sydney, 13-19 Sept 2008)

Abstracts are due 31 Jan 2008: Don't miss the deadline! (send reminder on email list). Linda will pursue creation of DELAMAN panel to group DELAMAN papers. Accommodation may be possible in university housing. IASA may have travel support for Asia-Pacific members. Lisa Conathan mentioned another meeting in Australia: the International Conference on the History of Record Keeping and Archives, Perth, Aug 2008; Lisa will post info to listserv.

9. Election of 2007-8 Board and President

9.1 President

Linda Barwick tendered her resignation as President, due to inability to devote the necessary time to the task. There was a general feeling that Linda should stay on as president for one more year. Linda accepted nomination by the meeting.

Nominated: Gary Holton

Seconded: Mary Linn.

Unanimously approved.

9.2 Board

Linda noted that the AIATSIS seat on board is still unfilled. Linda will check to see if they can find someone to fill that seat.

Board changes:

Barbara Need, Mary Linn, and Elizabeth Manrique were proposed for addition to the Board.

Linda moved to adopt the entire slate including current members plus these three.

Heidi Johnson seconded.

Motion carried unanimously.

10. Mexican Language Archive proposal

Jose Antonio Flores Farfan reported that a proposal for a Mexican language archive is under development, and that he is involved through the archive committee at INALI.

Linda nominated Jose Antonio as an individual member, with the understanding that when a suitable institution is set up, Jose Antonio will join as an institutional

representative.
Paul Trilsbeek seconded.
Motion unanimously adopted.

11. Training

Linda noted that we need more training info, especially in other languages such as Spanish. Jose Antonio Flores Farfan will contact Helen Aristar-Dry about translating EMELD school of best practice website materials into Spanish. Paul Trilsbeek will look into Sebastian Drude regarding training materials he is developing. All of this would be great for a wiki. Heidi has already offered AILLA as a “backup” archive for Mexican archive efforts.

12. Trusted Repositories checklist

Heidi Johnson circulated this checklist on the listserv earlier this year (see www.crl.edu/PDF/trac.pdf). A subcommittee will review this (massive) document and see how it might be adapted for DELAMAN use. There is a plan to report back and perhaps adopt some kind of trusted repositories guideline at DELAMAN VI.

13. Video storage guidelines/options

There was discussion on the question of whether DELAMAN should prepare a checklist of options and recommendations regarding video storage. It was noted that in addition to information on digitizing video and capturing good quality footage in the first place, depositors and archives needed guidance on how to appraise and make decisions about accessioning video materials. In some circumstances depositors should be encouraged to archive audio without video. David Nathan suggested a need to typologize acquisitions.

14. DELAMAN participation in training

David Nathan suggested that DELAMAN should develop a list of core skills needed in training for archiving. Various members reported on current training workshops and there was discussion about contributing and sharing course materials through a common website.

15. Future meetings/forward planning/ constitution review

Linda raised the possibility of constituting DELAMAN as a subcommittee of another international body such as IASA. There was a general feeling that we should stick with the current informal structure for now, while at the same time exploring possibilities with IASA. The 2008 meeting will give us an opportunity to check out IASA.

The constitution needs to be formally reviewed to deal with limitations on board members. Linda proposed simply raising number of board members to 15. Heidi thinks number could be smaller, and suggested discussion on listserv.

Berkeley has agreed to host the 2009 meeting. Lisa will talk with Andrew Garrett about this and circulate something on the listserv. Forward plans: Linda suggested Europe in 2010, and North America again in 2011.

The meeting closed at 12.30pm.